



**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket Number FR- 5752-N-22]**

**Federal Housing Administration (FHA) Healthcare Facility Documents:  
Documents Eligible for Electronic Submission – 30-Day Notice of Information Collection**

**AGENCY:** Office of the Assistant Secretary for Housing--Federal Housing Commissioner, HUD.

**ACTION:** Notice.

**SUMMARY:** On March 14, 2013, HUD published in the Federal Register a notice that announced that FHA's healthcare facility documents completed the notice and comment processes under the Paperwork Reduction Act of 1995 (PRA), and had been assigned a control number, 2502-0605, by the Office of Management and Budget (OMB). The assignment of a control number concluded a 10-month process through which HUD solicited public comment to update 115 healthcare facility documents to reflect current policy and practices, to improve accountability by all parties involved in FHA's healthcare facility transactions and strengthen risk management.

On September 10, 2013, HUD published a notice in the Federal Register that solicited, for a period of 60 days, public comment on this collection solely on the issue of which healthcare facility documents are eligible for electronic submission. HUD did not address this issue as part of the previous notice and comment process, but recognized the importance, efficiency, and reduction of burden that electronic submission of documents can achieve, and solicited public comment on the healthcare facility documents that HUD had determined may be submitted, but are not required to be submitted, electronically.

In addition, in response to comments received after March 14, 2013 by participants in healthcare facility transactions, HUD has made several changes to one of the documents, the Intercreditor Agreement, form HUD-92322-ORCF.

This notice provides for and solicits comment on the possibility of electronic submission, changes made to the Intercreditor Agreement and to the entire proposed collection of information. The entire collection subject to this notice is available for review at [www.hud.gov/232forms](http://www.hud.gov/232forms).

The purpose of this notice is to allow for an additional 30 days of public comment.

**DATES:** Comment Due Date: **[Insert date that is 30 days from the date of publication.]**

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Patrick Fuchs, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-5806. Email: [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** John M. Hartung, Director, Policy and Risk Management Analysis, Office of Residential Care Facilities, Office of Healthcare Programs, Office of Housing, U.S. Department of Housing and Urban Development, 1222 Spruce Street, Room 3.203, St. Louis, MO 63103-2836; telephone (314) 418-5238 (this is not a toll-free number). Persons with hearing or speech disabilities may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

## **SUPPLEMENTARY INFORMATION:**

### **I. Background**

#### **A. 2012 PRA Process on Substance of Healthcare Facility Documents**

On May 3, 2012, at 77 FR 26304, and consistent with the PRA, HUD published a notice in the Federal Register seeking public comment for a period of 60 days (60-day Notice) on HUD's proposed update and revisions to a set of production, underwriting, asset management, closing, and other documents used in connection with transactions involving healthcare facilities, excluding hospitals (collectively, the healthcare facility documents), that are insured pursuant to section 232 of the National Housing Act (Section 232). In conjunction with publication of the 60-day Notice, the proposed revised healthcare facility documents (115 documents) were made available at: [www.hud.gov/232forms](http://www.hud.gov/232forms). In addition to presenting unmarked versions of the documents, this website, to the extent applicable, presented the proposed healthcare facility documents as a redline/strikeout against the updated multifamily rental project closing documents to highlight the changes made to facilitate a healthcare transaction. Where the proposed healthcare facility documents were based on existing healthcare facility documents, the proposed healthcare facility documents, in addition to being presented in an unmarked format, were presented in redline/strikeout format so that reviewers could see the changes proposed to the existing healthcare facility documents.<sup>1</sup>

As a special outreach to the public on proposed changes to the healthcare facility documents and Section 232 program regulations, HUD hosted a forum on May 31, 2012, in Washington, DC. (See <http://portal.hud.gov/hudportal/HUD?src=/press/multimedia/videos>.) While comments were raised and discussed at the forum, HUD encouraged forum participants to file written comments through the [www.regulations.gov](http://www.regulations.gov) website so that all comments would be more easily accessible to interested parties. All comments, whether submitted through

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<sup>1</sup> Along with the 60-day Notice, HUD published in the Federal Register on May 3, 2012, at 77 FR 26218, a proposed rule that proposed to strengthen regulations for HUD's Section 232 program to reflect current policy and practices, and to improve accountability and strengthen risk management. A final rule following the May 3, 2012, proposed rule, and taking into consideration public comment received on the proposed rule, was published on September 7, 2012, at 77 FR 55120.

[www.regulations.gov](http://www.regulations.gov) or raised at the forum, were considered in the development of the revised documents which were published on November 21, 2012 (77 FR 69870), and for which, consistent with the PRA, comment was solicited for an additional 30 days (30-day Notice).

In the 30-day Notice, HUD identified substantive changes that were made to the healthcare facility documents in response to public comments submitted on the 60-day Notice, responded to significant issues raised by the commenters, and identified proposed additional changes based on further consideration of certain issues. As was the case with the 60-day Notice, HUD posted on its website the further revised healthcare facility documents in (1) a clean format, and (2) in redline/strikeout format, to show the changes made from the versions posted with issuance of the 60-day Notice.

On March 14, 2013, at 78 FR 16279, HUD published in the Federal Register a notice that announced the approval of the healthcare facility documents under the PRA and the assignment of a control number, 2502-0605, by OMB. In addition to announcing the assignment of an OMB control number, HUD advised in the March 14, 2013, notice that additional changes were made to the healthcare facility documents in response to comments submitted on the 30-day Notice. In the March 14, 2013, notice, HUD highlighted additional changes made to the healthcare facility documents, and once again, provided on HUD's website at [www.hud.gov/232forms](http://www.hud.gov/232forms), the final versions of the documents in clean and redline/strikeout formats so that reviewers could see the final changes made to the documents and the clean final versions of the documents.

#### **B. 2013 PRA Process on Eligibility of Electronic Submission**

On September 10, 2013, at 78 FR 55282, HUD published in the Federal Register a notice solely seeking comment on the issue of which healthcare facility documents may be submitted electronically. Questions arose on this issue after conclusion of the 2012 PRA process.

In the September 10, 2013, notice, HUD advised that consistent with current practice, HUD requires applications for mortgage insurance to be submitted electronically, and that therefore any healthcare facility documents submitted as part of an application for mortgage insurance must be submitted electronically. Of the other healthcare facility documents, HUD identified 13 documents that must be submitted with original signatures, in hard copy format. These documents are the following: Healthcare Regulatory Agreement – Borrower (HUD-92466-ORCF); Healthcare Regulatory Agreement – Operator (HUD-92466A-ORCF); Management Certification – Residential Care Facility (HUD-9839-ORCF); Lender Certification (HUD-92434-ORCF); Offsite Bond— Dual Obligee (HUD-92479-ORCF); Performance Bond – Dual Obligee (HUD-92452-ORCF); Payment Bond (HUD-92452A-ORCF); Request for Endorsement (HUD-92455-ORCF); Request for Final Endorsement (HUD-92023-ORCF); Guide for Opinion for Mater Tenant’s Counsel (HUD-92335-ORCF); Healthcare Regulatory Agreement—Master Tenant (HUD-92337-ORCF); Guide for Opinion of Borrower’s Counsel (HUD-91725-ORCF); and Guide for Opinion of Operator’s Counsel and Certification (HUD-92325-ORCF). For any of the remaining healthcare facility documents (which must be submitted electronically) or the listed 13 documents (which must be submitted in hard copy), the September 10, 2013, notice advised that HUD neither requires nor prohibits that any of the remaining documents be submitted electronically. Electronic submission is an option.

In the 2012 PRA process, HUD’s 30-day Notice, HUD listed in a table all the documents for which approval under the PRA was sought and provided the burden hours and costs calculated for preparation of and submission of each of documents and provided a total aggregate annual cost of \$4,393,301. (See 77FR 69887-69889). This table, revised with updated information on burden hours and costs, is included at the end of this notice.

In the September 10, 2013, notice, HUD included the table below, which provides a breakdown of the estimated costs involved in hard copy preparation and shipping, and estimates a \$450,000 annual savings in costs if documents are submitted electronically rather than in hard copy.

Item	Cost per Item	Costs
Printing by Lender	1,500 pages at \$.04 per page	\$60.00
Lender Box Preparation	\$50 per hour and two hours per box	\$100.00
Shipping by Lender to HUD in Field	1 – 40 lb. box	\$20.00
HUD processing preparation (Field and HQ)	\$50 per hour and 1 hour per box	\$50.00
Shipping by HUD Field to HQ	1 – 40 lb. box	\$20.00
Total		\$250.00 per box
Estimated # Boxes per project	3	
Estimated # of projects per year	600	
Total Annual Costs	(# of boxes x # of projects x cost per box)	\$450,000.00

**C. Summary of Changes to the Intercreditor Agreement—Section 232 (HUD 92322-ORCF).**

Because of a substantial number of comments from participants in healthcare facility programs after the conclusion of the 2012 PRA process, HUD has revised the Intercreditor Agreement (form HUD-92322). A redline/strikeout showing each proposed change in the revised Intercreditor Agreement is available at [www.hud.gov/232forms](http://www.hud.gov/232forms). The significant changes, however, can be summarized as follows:

**(1) AR Loan Obligations**

The definition of what constitutes an AR Loan Obligation was revised. In this regard, instead of delineating particular forms of indebtedness, liabilities and obligations that must be excluded and may not constitute AR Loan Obligations, the revised definition takes a broader approach, requiring AR Loan Obligations to be directly related to the benefit of the Facility.

## (2) Cut-Off Time & Ceased Funding

“Cut-Off Time” is when HUD will no longer subordinate its interest in the accounts receivable of the operator. The events that trigger a Cut-Off Time were clarified. Specifically, rather than allow any defaults to trigger a Cut-Off Time, the revised document introduces the defined term “Ceased Funding” in order to clarify that only defaults of the AR Loan resulting in the AR Lender ceasing to fund trigger a Cut-Off Time.

## (3) Notices and Consent Rights

Clarifications were made to HUD and FHA Lender’s notice and consent rights to address specifically certain potentially troubling scenarios. The revised document clarifies that AR “over-line” advances (over the agreed maximum commitment amount) require prior written consent by FHA Lender and HUD, but that, within some agreed-upon limits, advances within the maximum commitment amount (but over the borrowing base formula) only require notice not consent. Clarifications were also made to the provision setting forth what modifications can be made to the AR Loan documents without FHA Lender or HUD consent.

## **D. Summary of Comments Solicited**

HUD received no comments in response to the Federal Register Notice published on September 10, 2013. In accordance with 5 CFR 1320.8(d)(1), HUD is soliciting, for an additional 30 days, comments from members of the public and interested parties on:

(1) Whether the documents identified by HUD for originally signed, hard copy submission are necessary in such format for proper performance of the transactions in which the documents are used;

(2) Whether any of the documents not identified as necessary for originally signed, hard copy submission should be submitted only in originally signed, hard copy;

(3) The accuracy of the agency's estimate of the reduced burden and reduced costs for submission of documents electronically;

(4) Whether electronic submission of application documents enhances the utility and efficiency of the transactions in which the documents are used;

(5) Whether electronic submission of other documents enhances the utility and efficiency of the transactions in which the documents are used;

(6) Additional ways, through information technology, to minimize the burden of the collection of information on those who are to respond;

(7) Whether the agency's estimate of the burden of the proposed collection of information is accurate;

(8) Whether the proposed collection of information enhances the utility and efficiency of the transactions in which the documents are used; and

(9) Whether the proposed changes to the Intercreditor Agreement enhance the utility and efficiency of the transactions for which the document is used.

A list of the entire document collection is provided below.

New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
<b>Lender Narratives</b>								
HUD-9001-ORCF	Lender Narrative 223a7 - Main	30	2.5	75	22.00	1650	\$75	\$123,750
HUD-9001a-ORCF	Lender Narrative 223a7 - Addenda - PCNA	30	2.5	75	1.50	112.5	\$75	\$8,438
HUD-9001b-ORCF	Lender Narrative 223a7.223d.232i - Addendum – ALTA/ACSM Land Title Survey	30	2.5	75	0.50	37.5	\$75	\$2,813
HUD-9001c-ORCF	Lender Narrative 223a7 - Addendum - Environmental	30	2.5	75	0.50	37.5	\$75	\$2,813
HUD-9001d-ORCF	Lender Narrative 223a7 - Addendum – Other Existing	30	2.5	75	0.50	37.5	\$75	\$2,813



New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
	Eligible Indebtedness							
HUD-9001e-ORCF	Lender Narrative 223a7.223d.232i - Addendum - Principal of Borrower	30	2.5	75	0.50	37.5	\$75	\$2,813
HUD-9001f-ORCF	Lender Narrative 223a7.223d.232i - Addendum - Operator	20	2.5	50	0.50	25	\$75	\$1,875
HUD-9001g-ORCF	Lender Narrative 223a7.223d.232i - Addendum - Management Agent	12	2.5	30	0.50	15	\$75	\$1,125
HUD-9001h-ORCF	Lender Narrative 223a7.223d.232i - Addendum - Transfer of Physical Assets	30	2.5	75	0.50	37.5	\$75	\$2,813
HUD-9001i-ORCF	Lender Narrative 223a7.223d.232i - Addendum - AR Financing	30	2.5	75	0.50	37.5	\$75	\$2,813
HUD-9002-ORCF	Lender Narrative 223f	30	7.5	225	70.00	15750	\$75	\$1,181,250
HUD-9003-ORCF	Lender Narrative 241a	4	1	4	73.00	292	\$75	\$21,900
HUD-9004-ORCF	Lender Narrative - New Construction - Single Stage	10	2	20	87.00	1740	\$75	\$130,500
HUD-9005-ORCF	Lender Narrative - New Construction - 2 Stage Initial Submittal	10	2	20	63.00	1260	\$75	\$94,500
HUD-9005a-ORCF	Lender Narrative - New Construction - 2 Stage Final Submittal	10	2	20	53.00	1060	\$75	\$79,500
HUD-9006-ORCF	Lender Narrative - Substantial Rehabilitation - Single Stage	4	1	4	93.00	372	\$75	\$27,900
HUD-9007-ORCF	Lender Narrative - Substantial Rehabilitation - 2 Stage Initial Submittal	4	1	4	70.00	280	\$75	\$21,000
HUD-9007a-ORCF	Lender Narrative - Substantial Rehabilitation - 2 Stage Final Submittal	4	1	4	70.00	280	\$75	\$21,000
HUD-9008-ORCF	Lender Narrative - Blended Rate - Single Stage	4	1	4	70.00	280	\$62	\$17,360
HUD-90025-ORCF	Lender Narrative - Blended Rate - 2 Stage - Initial Submittal	4	1	4	70.00	280	\$75	\$21,000
HUD-90025a-ORCF	Lender Narrative - Blended Rate - 2 Stage - Final Submittal	4	1	4	70.00	280	\$75	\$21,000

New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
HUD-9009-ORCF	Lender Narrative 232(i) - Fire Safety Equipment Installation, without Existing HUD Insured Mortgage	5	2	10	15.00	150	\$62	\$9,300
HUD-90010-ORCF	Lender Narrative 232(i) - Fire Safety Equipment Installation, with Existing HUD Insured Mortgage	5	2	10	15.00	150	\$62	\$9,300
HUD-90011-ORCF	Lender Narrative 223(d) - Operating Loss Loan	1	2	2	15.00	30	\$62	\$1,860
HUD-9444-ORCF	Lender Narrative Cost Certification Supplement	2	2	4	15.00	60	\$75	\$4,500
<b>Production Certifications</b>								
HUD-90012-ORCF	Consolidated Certification - Lender	30	2.5	75	1.00	75	\$67	\$5,025
HUD-90013-ORCF	Consolidated Certification - Borrower	77	1	77	1.00	77	\$75	\$5,775
HUD-90014-ORCF	Consolidated Certification - Principal of the Borrower	38	2	76	1.00	76	\$75	\$5,700
HUD-90015-ORCF	Consolidated Certification - Operator	35	2	70	1.00	70	\$75	\$5,250
HUD-90016-ORCF	Consolidated Certification - Parent of Operator	35	2	70	1.00	70	\$75	\$5,250
HUD-90017-ORCF	Consolidated Certification - Management Agent	35	2	70	1.00	70	\$75	\$5,250
HUD-90018-ORCF	Consolidated Certification - Contractors	4	1	4	1.50	6	\$75	\$450
HUD-90019-ORCF	Auditor Certification	3	1	3	0.50	1.5	\$67	\$101
HUD-90022-ORCF	Certification for Electronic Submittal	35	10	350	0.50	175	\$67	\$11,725
HUD-9445-ORCF	Certification of Outstanding Obligations	35	10	350	1.00	350	\$83	\$29,050
HUD-91118-ORCF	Borrower's Certification – Completion of Critical Repairs	240	1	240	0.50	120	\$75	\$9,000
HUD-92434-ORCF	Lender Certification	35	10	350	1.00	350	\$75	\$26,250
HUD-91130-ORCF	Building Code Certification	26	2	52	0.50	26	\$83	\$2,158
<b>Construction Documents</b>								
HUD-91123-ORCF	Design Professional's Certification of Liability Insurance	26	2	52	0.50	26	\$83	\$2,158
HUD-91124-ORCF	Design Architect Certification	26	2	52	0.50	26	\$83	\$2,158

New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
HUD-91127-ORCF	Financial Statement Certification - General Contractor	26	2	52	0.50	26	\$67	\$1,742
HUD-92408-ORCF	HUD Amendment to B108	26	2	52	0.50	26	\$75	\$1,950
HUD-95379-ORCF	HUD Representative's Trip Report	26	28	728	1.00	728	\$75	\$54,600
HUD-91129-ORCF	Lender Certification for New Construction Cost Certifications	10	5.2	52	3.00	156	\$75	\$11,700
HUD-9442-ORCF	Memo for Post-Commitment Early Start of Construction Request	3	2	6	1.00	6	\$75	\$450
HUD-92415-ORCF	Request for Permission to Commence Construction Prior to Initial Endorsement for Mortgage Insurance (Post-Commitment Early Start of Construction)	3	2	6	0.50	3	\$83	\$249
HUD-93305-ORCF	Agreement and Certification	10	5.2	52	0.50	26	\$75	\$1,950
HUD-92441-ORCF	Building Loan Agreement	10	5.2	52	1.00	52	\$75	\$3,900
HUD-92441a-ORCF	Building Loan Agreement Supplemental	10	5.2	52	1.00	52	\$75	\$3,900
HUD-92450-ORCF	Completion Assurance	10	5.2	52	0.50	26	\$75	\$1,950
HUD-92442-ORCF	Construction Contract	10	5.2	52	1.00	52	\$75	\$3,900
HUD-92554-ORCF	Supplementary Conditions of the Contract for Construction	10	5.2	52	0.50	26	\$217	\$5,642
HUD-92456-ORCF	Escrow Agreement for Incomplete Construction	3	2	6	0.50	3	\$75	\$225
HUD-92479-ORCF	Offsite Bond - Dual Obligee	5	3	15	0.50	7.5	\$75	\$563
HUD-92452-ORCF	Performance Bond - Dual Obligee	5	5.2	26	0.50	13	\$217	\$2,821
HUD-92452A-ORCF	Payment Bond	5	5.2	26	0.50	13	\$75	\$975
HUD-92455-ORCF	Request for Endorsement	10	5.2	52	1.00	52	\$75	\$3,900
HUD-92023-ORCF	Request for Final Endorsement	10	5.2	52	1.00	52	\$75	\$3,900
HUD-92412-ORCF	Working Capital Escrow	10	5.2	52	0.50	26	\$75	\$1,950
HUD-91125-ORCF	Staffing Schedule	30	5.83	174.9	1.00	174.9	\$62	\$10,844

New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
<b>Additional ORCF Documents</b>								
HUD-91708-ORCF	Agreement for Payment of Real Property Taxes	1	1	1	1.00	1	\$83	\$83
HUD-92576A-ORCF	Certificate of Need for Health Facility	3	2	6	0.50	3	\$83	\$249
HUD-90024-ORCF	Contact Sheet	35	10	350	1.00	350	\$67	\$23,450
HUD-91126-ORCF	Financial Statement Certification	150	7	1050	0.50	525	\$67	\$35,175
HUD-91116-ORCF	Addendum to Operating Lease	30	6.5	195	0.50	97.5	\$217	\$21,158
HUD-941-ORCF	Lenders FHA Number Request Form	30	11.7	351	0.50	175.5	\$62	\$10,881
HUD-92264a-ORCF	Maximum Insurable Loan Calculation	30	11.7	351	2.00	702	\$83	\$58,266
HUD-2-ORCF	Request for Waiver of Housing Directive	20	8	160	1.00	160	\$75	\$12,000
HUD-91119-ORCF	Schedule of Facilities Owned Operated or Managed	35	10	350	1.50	525	\$75	\$39,375
HUD-91110-ORCF	Subordination, Non-Disturbance and Attornment Agreement of Operating Lease (SNDA)	30	11.7	351	0.50	175.5	\$233	\$40,892
HUD-91111-ORCF	Survey Instructions and Borrower's Certification	180	1.5	270	0.50	135	\$83	\$11,205
HUD-91112-ORCF	Request of Overpayment of Firm Application Exam Fee	15	5.13	76.95	0.50	38.475	\$67	\$2,578
HUD-9839-ORCF	Management Certification—Residential Care Facility	5	1	5	0.50	2.5	\$75	\$188
HUD-92466-ORCF	Healthcare Regulatory Agreement - Borrower	35	10	350	0.50	175	\$217	\$37,975
HUD-92466A-ORCF	Healthcare Regulatory Agreement - Operator	10	2	20	0.50	10	\$217	\$2,170
HUD-94000-ORCF	Security Instrument/Mortgage/Deed of Trust	35	10	350	0.50	175	\$217	\$37,975
HUD-92070-ORCF	Lease Addendum	2	1	2	0.50	1	\$217	\$217
HUD-94001-ORCF	Healthcare Facility Note	35	10	350	1.00	350	\$75	\$26,250
HUD-91710-ORCF	Residual Receipts Note - Non Profit Mortgagor	5	2	10	0.50	5	\$75	\$375
HUD-92420-ORCF	Subordination Agreement - Financing	7	2	14	0.50	7	\$217	\$1,519
HUD-92223-ORCF	Surplus Cash Note	7	2	14	0.50	7	\$75	\$525

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HUD-2205A-ORCF	Borrower's Certificate of Actual Cost	30	7.5	225	3.50	787.5	\$75	\$59,063
HUD-92323-ORCF	Operator Security Agreement	30	6.5	195	1.00	195	\$200	\$39,000
<b>Escrow Documents</b>								
HUD-91128-ORCF	Initial Operating Deficit Escrow Calculation Template	11	5	55	1.50	82.5	\$83	\$6,848
HUD-92414-ORCF	Latent Defects Escrow	20	12	240	0.50	120	\$75	\$9,000
HUD-9443-ORCF	Minor Moveable Escrow	26	2	52	1.00	52	\$83	\$4,316
HUD-92476-ORCF	Escrow Agreement Noncritical Deferred Repairs	20	12	240	0.50	120	\$75	\$9,000
HUD-92476B-ORCF	Escrow Agreement for Operating Deficits	12	4.8	57.6	0.50	28.8	\$75	\$2,160
HUD-92464-ORCF	Request Approval Advance of Escrow Funds	35	15	525	1.00	525	\$75	\$39,375
<b>Asset Management Documents</b>								
HUD-92266-ORCF	Application for Transfer of Physical Assets (TPA)	25	2	50	1.00	50	\$83	\$4,150
HUD-93332-ORCF	Certification of Exigent Health & Safety (EH&S) Issues	456	1	456	1.00	456	\$75	\$34,200
HUD-93333-ORCF	Certification Physical Condition in Compliance	208	1	208	0.50	104	\$83	\$8,632
HUD-93486-ORCF	Computation of Surplus Cash	70	1	70	0.50	35	\$62	\$2,170
HUD-9250-ORCF	Funds Authorizations	500	5.6	2800	1.00	2800	\$75	\$210,000
HUD-9250A-ORCF	Borrower Certification and Request Detail	15	2	30	1.00	30	\$75	\$2,250
HUD-92228-ORCF	Model Form Bill of Sale and Assignment	20	2	40	0.50	20	\$83	\$1,660
HUD-92117-ORCF	Borrower's Certification – Completion of Non-Critical Repairs	250	2	500	0.50	250	\$75	\$18,750
HUD-92417-ORCF	Personal Financial and Credit Statement	175	6	1050	3.50	3675	\$83	\$305,025
HUD-93479-ORCF	Schedule A - Monthly Report for Establishing Net Income	60	2	120	1.00	120	\$75	\$9,000
HUD-93480-ORCF	Schedule B - Schedule of Disbursements	60	12	720	1.00	720	\$75	\$54,000
HUD-93481-ORCF	Schedule C - Schedule of Accounts Payable	60	12	720	1.00	720	\$75	\$54,000
<b>Accounts Receivable Documents</b>								
HUD-90020-	A/R Financing Certification	50	3	150	0.50	75	\$217	\$16,275

New Form Number	Form Name	Number of Respondents	Freq. of Resp.	Resp. per Annum	Avg. Burden per Hour per Resp.	Annual Burden Hours	Avg. Hourly Cost Per Resp.	Annual Cost
ORCF								
HUD-92322-ORCF	Intercreditor Agreement (for AR Financed Projects)	30	5	150	1.50	225	\$200	\$45,000
<b>Master Lease Documents</b>								
HUD-92211-ORCF	Master Lease Addendum	5	5	25	1.00	25	\$217	\$5,425
HUD-92331-ORCF	Cross-Default Guaranty of Subtenants	30	5.83	175	1.00	174.9	\$217	\$37,953
HUD-92333-ORCF	Master Lease SNDA	30	5.83	175	0.50	87.45	\$217	\$18,977
HUD-92335-ORCF	Guide for Opinion of Master Tenant's Counsel	30	5.83	175	1.00	174.9	\$217	\$37,953
HUD-92337-ORCF	Healthcare Regulatory Agreement - Master Tenant	30	5.83	175	0.50	87.45	\$217	\$18,977
HUD-92339-ORCF	Master Lease Estoppel Agreement	30	5.83	175	0.50	87.45	\$217	\$18,977
HUD-92340-ORCF	Master Tenant Security Agreement	30	5.83	175	1.00	174.9	\$217	\$37,953
<b>Additional Legal Documents</b>								
HUD-91117-ORCF	Operator Estoppel Certificate	100	2	200	0.50	100	\$275	\$27,500
HUD-91725-INST-ORCF	Instructions to Guide for Opinion of Borrower's and Operator's Counsel	35	10	350	0.00	0	\$217	\$0
HUD-91725-CERT-ORCF	Exhibit A to Opinion of Borrower's Counsel - Certification	35	10	350	0.50	175	\$217	\$37,975
HUD-91725-ORCF	Guide for Opinion of Borrower's Counsel	35	10	350	2.00	700	\$217	\$151,900
HUD-92325-ORCF	Guide for Opinion of Operator's Counsel and Certification	30	6.5	195	1.50	292.5	\$200	\$58,500
	<b>TOTALS</b>	<b>4,568</b>	<b>539</b>	<b>20,322</b>	<b>8.30</b>	<b>44,221</b>	<b>\$105</b>	<b>\$3,794,809</b>

Comments must be received by **[INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**. Comments must refer to the proposal by name and docket number (FR-5623-N-05) and interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Patrick Fuchs, Office of Management and Budget, New

Executive Office Building, Washington, DC 20503; fax: 202-395-5806. Email:

[OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov).

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Dated: February 20, 2014

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Colette Pollard, Department Reports Management Officer – Office of the  
Chief Information Officer

**[FR-5752-N-22]**

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